

Instructions for YEP Application

Attached is the BBNA application for **Youth Employment Program (YEP)** services. This application requires to apply for employment packets and on-the-job site training. Please note that the attached application is **for YEP services only**.

Please complete the application as outlined below:

- Complete the required **Adult 1** information. You or Youth applying fills out **Adult 1**. *There is no need to complete anything for Adult 2 unless, 18-24 if you are married to someone or have a significant other please put their information on Adult 2.*
- List **immediate family members** where requested. (Parents, brothers, sisters or children)
- On **page 4**, under *Household Members*, you may list any additional family members living in your home. (Grandparents, Aunts, Uncles or others in the home) *You do not need to fill out the FAMILY UNIT INCOME section on page 4*, but please make sure to:
 - Sign where highlighted and Print your name and date
 - If you are under 18, a parent or guardian must also sign, print their name, and date the form
- **Pages 5 and 6** only require signatures, similar to page 4.
- **Page 7** is the *Affidavit of Residency*.
 - Youth please complete and sign where highlighted.
 - If you do not have a utility bill or other proof of address as listed that your parents can provide, this form will need to be completed at your **village tribal council or city government office**.
- **Page 29** is the *Youth Employment Addendum*.
 - Please review the checklist and required documents needed for participation in this program.

I understand this is a lot of information. If you have any questions or need assistance completing the application, please don't hesitate to contact us—we're happy to help.

Thank you,

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